

**\*Form must be completed each school year.**

# LIBERTY SCHOOL DISTRICT

## VOLUNTEER APPLICATION FORM FOR SPECIAL EVENTS

Parent/Guardian Name \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

California Driver's License Number \_\_\_\_\_

Name of Child(ren) \_\_\_\_\_

Grade(s) \_\_\_\_\_

Teacher(s) \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time of Event \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Are you currently an employee of Liberty School District?  Yes  No

Have you ever been employed by Liberty School District?  Yes  No

**NOTICE: Any person who is required to register as a sex offender shall not serve as a volunteer**

I have completed the above information truthfully and have read, understand, and will comply with the Liberty District requirements and expectations for all volunteers. I authorize the Liberty School District to conduct a background check of school volunteers as permitted by law.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

CLEARED [WWW.NSOPW.GOV](http://WWW.NSOPW.GOV)  YES  NO

NOTES \_\_\_\_\_

Approved On: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature \_\_\_\_\_

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### Expectations and Requirements for Volunteers

1. The Governing Board encourages parents/guardians and other members of the community to share their time knowledge and abilities with our students.
2. Volunteers shall act in accordance with district policies and regulations.
3. Each volunteer is required to complete the *District Volunteer Application Form*. The completed form must be on file prior to commencement of volunteer service. This form includes a requirement to disclose any prior criminal convictions. Failure to provide accurate information will result in immediate termination of volunteer services.
4. It is recommended, not required, that each volunteer keep TB testing up-to-date. TB testing is at the expense of the volunteer.
5. Each volunteer is expected to maintain confidentiality regarding each student and family.
6. If volunteers hear about or observe evidence of child abuse, volunteers will report the information to the Superintendent/Principal designee, or the Superintendent/Principal.
7. Education Code 35021 provides that a person who is required to register as a sex offender pursuant to Penal Code section 290 shall NOT serve as a volunteer or attend school field trips as a chaperone.
8. Registered sex offenders cannot serve as volunteers.
9. A volunteer will not be allowed to be alone with children if no background check has been conducted.
10. Volunteers understand that their service as a volunteer may be terminated at any time for any reason.

I have read and understand the information above. I agree to follow these guidelines.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Name \_\_\_\_\_ Teacher \_\_\_\_\_

# LIBERTY SCHOOL DISTRICT

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### Criminal History Declaration for Volunteering/Chaperoning

Liberty School District wants to encourage parents and others to volunteer their time and service to our district and children. Liberty School District appreciates the donation of your time. The Liberty School District also desires to ensure a safe school environment for our children. In order to accomplish our objective, the Liberty School District feels it is necessary to prevent individuals, who are registered sex offenders, who have been convicted of a violent felony, or other inappropriate criminal conviction, from volunteering at our school.

Education Code Sections 35021 and 35021.1 prohibits persons who are required to register as sex offenders under Penal Code 290 from volunteering in public schools. Penal Code 290.95 requires all persons who are required to register as sex offenders to report such status when applying for or accepting a volunteer position in schools.

Are you a registered sex offender?

Yes       No

Have you ever been convicted of any felony or misdemeanor?

Yes       No

Have you ever been convicted of a felony or misdemeanor for a drug offense?

Yes       No

Have you ever been convicted of a felony or misdemeanor for a violent offense?

Yes       No

Have you ever been convicted of a felony or misdemeanor for a sexual offense?

Yes       No

Have you been disciplined in your employment, arrested or involved in a situation in which your conduct was questionable as it relates to children?

Yes       No

***If you answered yes to any of the above, please attach an explanation of the nature, date, location, and disposition of the case(s) related to the conviction. A conviction does not necessarily disqualify you from volunteering.***

*I declare under penalty of perjury under the laws of the State of California that I have not been convicted of a crime that requires me to register as a sex offender, and if I am subsequent to this date convicted of such a crime, I agree to immediately notify Liberty School District of such conviction. I further understand that if the information I have provided is not accurate, my volunteer services will be terminated.*

Executed on \_\_\_\_\_, \_\_\_\_\_, at Tulare, California.

Name \_\_\_\_\_ Signature \_\_\_\_\_

# LIBERTY SCHOOL DISTRICT

## VOLUNTEER APPLICATION FORM FOR SPECIAL EVENTS

### Chaperone Contract

I, \_\_\_\_\_, agree to be a volunteer/chaperone for Liberty Elementary.

As a volunteer/chaperone, I agree to do the following:

- Follow the direction of any teacher or administrator involved in this event;
- Ride the bus or any other transportation in which the students I am chaperoning are riding;
- Supervise no more than the specific number of students I am assigned (i.e. 8 students per chaperone)
- Follow the trip itinerary;
- Stay with my designated students at all times;
- Not bring other children on the trip;
- Not smoke during the trip;
- Not consume alcohol during the trip;
- Not use illegal drugs during the trip;
- Not engage in inappropriate or sexual contact, have sexual conversations, or other inappropriate conversations with any minor or student;
- Not allow students to engage in sexual conduct with other students;
- Follow all school rules and policies;
- Ensure that students follow all school rules and policies

I understand that if I violate any of the conditions outlined herein, I will be denied the privilege of chaperoning. I also understand the District has the right to deny me the privilege of chaperoning for any reason at any time.

I have read and understand the information above. I agree to follow these and other guidelines set by the District.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_